



National Institute of Governmental Purchasing
Idaho Public Purchasing Association

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Kathy Wanner, President

IPPA BOARD
MEETING MINUTES
August 9, 2016
12:00 P.M.

Board Members Present: Bob Perkins, Robyn Swaney, Jacque Leech, Janet Gonzalez, Bob Kobza, Carrie Champlin, Megan Harvey
Board Members Absent: Kathy Wanner, Alyssa Mitchell, Tina McBride, Keith Watts, Diane Morrison
Call to order: Jacque Leech called the meeting to order at 12:00 P.M.

Board Business

Approval of Minutes – July 12, 2016

- Minutes Approved

Treasurer Report and Membership Update-Megan Harvey (see attached)

- IPPA presently has 41 members.
- The current account balance is \$30,724.11

Committee Updates

Reverse Vendor Trade Show 2016-Diane Morrison:

- Date/Location- November 2, 2016 at BSU. Start time changed to 9:30 AM. Ends after lunch and speaker presentation at 2:00 PM.
- Diane not present for update.
- Carrie scheduling meeting with Diane to go over registration for RVTS.
- Discussion regarding printing services for RVTS.
 - Jacque has made contact with Idaho Correctional Industries (Steve Murphy) and they are willing to do a trade-in-kind service for the printing. Bob confirmed this position and noted that Randy Kennedy at ICI should also be contact
 - Jacque contact ITD Printing to see what they could provide but they will charge for service.

- Discussion on possible speaker candidates. Jana Johnson is requiring between \$2,500 and \$3,000 for speaking engagement.

Policy and Procedure Manual/ Constitution and By-Laws Revised

- Constitution and By-laws approved by NIGP. Need to forward Revised Constitution and By-Laws to all IPPA members for review and vote (no response/no objection will be an “approval” vote). Alyssa and Janet will take care of notifying IPPA members and sending out vote.
- Board approved of Policy and Procedure Manual.

Fall Luncheon or Dinner Meeting:

- Board members have agreed that a luncheon is the preferable format and would like to have a speaker(s) regarding new state/political subdivision purchasing laws.
- Date tentatively end of September.
- Bob will see if he can get Sarah Hildebrand (and other DOP members) and John Riggins (BSU) to attend for a round-table type discussion.

Professional Development-Bob Perkins:

- NIGP Ethics Class scheduled for September 22, 2016 with Instructor Rob Rickard.
- NIGP Contracting for Public Sector Class scheduled for November 16-17, 2016 with Instructor Terry Gerhardt(sp)

Communications-Alyssa Mitchell:

Awards-Robyn Swaney

- Need to determine standards for Frank Pierce Award
- Draft ideas in Dropbox (under Awards, Frank Pierce). Board members please review.

Legislative-Bob Perkins (filled in for Keith Watts)

- Determine challenges specific to political subdivisions to present to legislative committee. Input has been requested from various political subdivisions.

Next meeting Scheduled for August
Meeting adjourned at 1:15 P.M.