



National Institute of Governmental Purchasing
Idaho Public Purchasing Association

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Kathy Wanner, President

**IPPA BOARD
MEETING MINUTES
January 19, 2017
12:00 P.M.**

Location: Olive Garden, Boise, Idaho

Board Members Present: Kathy Wanner, Tina McBride, Robyn Swaney, Jacqueline Leech, Carrie Champlin, Bob Perkins, Alyssa Ellington,
Board Members Absent: Keith Watts, Bob Kobza, Diane Morrison, Megan Harvey, Janet Gonzalez,
Call to order: Kathy Wanner called the meeting to order at 12:00 P.M.

Approval of Minutes

- Bob Perkins moved to approve the minutes from November 30, 2016. Tina seconded and the motion passed.

Treasurer Report and Membership Update-Megan Harvey

Megan provided Treasurer's Report by email for period dated 1/1/2017 to 1/19/2017.

- Total income for period \$546.50
- Total expenses for period \$254.51
- Overall total in account \$39,076.47
- Total Membership 43

By-Laws

Members were notified and voted to approve at the January 10, 2017 Winter Dinner Meeting.

Elections

The following Board Members were sworn in at the January 10 Winter Dinner Meeting:

- Director at Large – One Year – Carrie Champlin
- Director at Large – Two Year – Tina McBride

IPPA 2017 Calendar

Kathy Wanner presented the 2017 IPPA calendar of events. Overall the Board thought that it was a good thing to have the tentative dates calendared upfront so that the Board can plan accordingly. Kathy will send out invites for meeting dates.

Regional Conference Update

- Conference to be held at Wildhorse Resort, Pendleton, OR on May 17–19, 2017.
- \$150 plus fees for classes, golf, etc.
- First 30 registrants on the opening day will have the registration fee waived.

Committee Updates

Professional Development-Bob Perkins

- Bob is looking at ideas and speakers for Spring and Fall Lunch & Learns. Spring Luncheon idea – Analyzing Financial Statements by the CFO at the Ada County Sheriff's Office.
- Cancelled the June 7 NIGP class – Making the Contract Fit the Purchase since it will be one of the One Day classes at the Spring Conference in Pendleton, Oregon
- December 6, 2017 – Looking at hosting NIGP Class – World Class Procurement Practices
- Warehousing class will be held October 11th and 12th .

Communications-Alyssa Mitchell

- Our DropBox account is almost full. Do we want to pay for a Business Account? Alyssa to look into the cost. We can also go in and delete some of the files that are duplicated. Need to look at all the files that Bob K uploaded last year.

Awards-Robyn Swaney

- Need to determine standards for Frank Pierce Award
- Draft ideas in Dropbox (under Awards, Frank Pierce). Board members please review.
- Carrie has agreed to help Robyn finalize award criteria and process.

Meeting adjourned at 1:05 P.M.

Next Meeting – February 16, 2017 Location TBD