



National Institute of Governmental Purchasing
Idaho Public Purchasing Association

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Kathy Wanner, President

**IPPA BOARD
MEETING MINUTES
April 11, 2017
12:00 Noon
Location: Café Ole, Boise, Idaho**

Board Members Present: Kathy Wanner, Robyn Swaney, Carrie Champlin, Janet Gonzalez, Alyssa Ellington, Megan Harvey, Tina McBride, Bob Perkins, Bob Kobza, Diane Morrison
Board Members Absent: Keith Watts, Jacque Leech,
Call to order: Kathy Wanner called the meeting to order at 12:00 P.M.

Board Business

Approval of Minutes

- Approved both January and February minutes

Treasurer Report and Membership Update-Megan Harvey

Megan provided Treasurer's Report for period dated 1/1/2017 to 4/10/2017.

- Total income for period \$1,122.32
- Total expenses for period \$ 2,737.25
- Overall total in account \$37,169.55
- Total Membership 37

Regional Conference Update

- Conference to be held at Wildhorse Resort, Pendleton, OR on May 17-19, 2017 (flyer attached).
- IPPA \$500.00 participation cost being sent to Regional Conference (OPPA) on April 11, 2017
- Discussion on who from IPPA will be attending (based on OPPA count there are 10 Persons from Idaho attending).

Awards

- Robyn has provided nomination information via email and on the IPPA website.

- Nominations due April 17, 2017 for Manager of the Year, Buyer of the Year and the Frank Pierce Founders Award.
- National Award nominations due May 14, 2017.
- Robyn, Carrie, Alyssa to review nominations and score nominees (Tina and Janet had to replace Carrie and Alyssa who were both nominated).

RVTS

- Discussion on holding RVTS. Members agreed unanimously to hold 2017 RVTS.
- Diane will receive assistance from Alyssa and Carrie in chairing event for 2017. Alyssa and Diane to check on food for event.
- Discussion on locations for RVTS. Alyssa and Carrie provided information on several venues (attached). JUMP one of sites considered. Dates available at JUMP November 8th or November 9th, 2017. Motion made (Bob Perkins) to submit application to JUMP, motion second (Tina McBride). Unanimous vote for renting JUMP for RVTS.
- Alyssa to submit application for use of JUMP.
- Flyer to be prepared for "Save the Date"

Summer Picnic

- Hawks Game-possible dates July 7th, July 18th or July 19th
- 24 people minimum
- IPPA members to receive reduced rate for game and dinner. Additional guests will be full price.

Forum

NIGP Forum to be held in Salt Lake City, Utah from August 26-31, 2017.

Committee Updates

Professional Development-Bob Perkins

- Training class "Risk Management in Public Contracting" held on April 05, 2017 at Correctional Industries. Eleven students attended. The instructor was be Bill D. Davison, CPPO.
- Next training "Sourcing in the Public Sector" August 15 -17, 2017 8:00 AM to 5:00 PM with Rob Rickard, CPPO, OPBC
- October a course in Warehousing and Inventory Control to be held.

Communications-Alyssa Mitchell

- "About Us" page added with information regarding awards.
- Added page on how to become certified (CPPO, CPPB)

Legislative-Bob Perkins and Keith Watts

- Bill 1074 covering procurement laws for Political Subdivisions to become effective July 1, 2017. Some of the changes to purchasing laws includes: increased thresholds; more exemptions;jac and Request for Proposal process initiated.

Meeting adjourned at 1:00 P.M.