



NIGP: The Institute for Public Procurement

Idaho Public Purchasing Association

P.O. Box 6512, Boise, ID 83707
www.nigp-idaho.org

Robyn Swaney, President | (208) 403-3113

2025 WINTER CHAPTER MEETING MINUTES

January 29, 2025 | 11:30 AM-1:30 PM

Galaxy Events Center at Wahooz / Zoom Meeting

11:30 AM – 12:00 PM – Business Meeting / Lunch-11:52 AM

1. Welcome & Introductions
 - Robyn opened with welcomed everyone in person and virtually
2. Board of Directors Updates
 - President, Robyn Swaney
 - No business
 - Vice President, Sandra Ramirez
 - No business; Introduced herself
 - Interim Secretary, Carrie Champlin
 - All the board & finalized chapter meeting minutes are on the IPPA website and it is a great way to know what the board is working on or upcoming events.
 - Interim Treasurer, Megan Harvey till 1/29/2025
 - Treasurer, Cathy Wright as of 1/29/2025
 - Bank Account Total: \$53,468.61
 - 12 Month CD Total: \$31,567.70
 - Total Income: \$235.30
 - Total Expenses: \$9,973.03
 - Director-at-Large, Debie Beavers-Rudolph
 - No updates
 - Director-at-Large, Glyn Roberts
 - No updates, Not in attendance
 - Immediate Past President, Carrie Champlin
 - No updates
 - Awards Committee Chair, Shanda Crystal
 - 13 nominations from 8 different agencies came in for IPPA's chapter awards
 - Submissions for the nominees are due on Friday, January 31
 - The evaluation team is established and will begin next week
 - Communications Committee Chair, Kaylee Starman
 - Working on newsletter
 - Elections Committee Chair, Megan Harvey
 - No updates, Not in attendance
 - Events Committee Chair, Alyssa Ellington
 - Regional 8 Area Conference
 - Idaho hosting May 19-21 Boise Center on the Grove
 - Save the date came out a few months ago
 - Working on sponsorships document
 - By early next month registration will open
 - Still needs help on planning committee (plan speakers, help with venue) contact Alyssa

- Call for speakers coming out soon so if anyone has topic ideas please let Alyssa know
 - Calendar will be coming out soon
 - Any ideas please let Alyssa know
 - For 2025 would like to have a young professionals event and a philanthropy event
 - Follow-up from Past events
 - Thank you for those that attended
 - The last RVTS will be the last in that style as IPPA is moving towards having a spring conference. RVTS will primarily focus on tradeshow and breakout sessions for vendors.
 - Tailgate event was successful
 - Legislative Committee Chair, Keith Watts
 - There are 4 proposed legislative changes
 - Changes to Idaho Code Chapter 67-2320 which was about Professional Service Contracts with Design Professionals, Construction Managers, and Professional Land Surveyors will be withdrawn by Steve Bailey
 - House Bill 52 -PUBLIC WORKS – Amends existing law to revise a provision regarding the construction, alteration, equipping, furnishing, and repair of public buildings and works.
 - House Bill 56 - TRANSPORTATION – Amends existing law to revise the definition of “daylight hours” with respect to certain drivers.
 - House Bill 50 - PUBLIC WORKS – Amends existing law to revise a provision regarding delegation of public works projects.
 - Keith will be adding these to the IPPA website soon
 - Membership Committee Chair, Ryan Blaine
 - 87 members to date
 - Needs to work on following up on a few updates
 - Goal is to get to at least 100
 - If folks have people to sign up let Ryan know
 - New member packets will be coming out soon
 - Please log in to website to update membership details
 - Will be doing some new changes with the renewal process to add some fun features
 - Professional Development Committee Chair, Drew Evans
 - Need ideas for classes, Lunch & Learns, breakout sessions
 - There will be a One-day class during Regional conference on May 19 from NIGP
 - Leadership class next week and will be hammering out classes for 2025
 - Turning focus to more Idaho specific classes still will have NIGP classes
 - Scholarship Committee Chair, Tina McBride
 - No new scholarship requests
 - We have scholarship money so please request this. Go to website for more information
3. New Officer Installations
- Kim Mein-Secretary
 - Caylie Hansen- Director at Large
 - Cathy Wright-Treasurer
 - Installed

4. Old Business
 - Approval of October 9, 2024 Fall Chapter Meeting Minutes
 - Motion and 2nd and approved

5. New Business
 - 2025 Class & Events Calendar in February
 - Should have this out next month
 - 2024 Certification Recognition
 - Congratulations on all new certified individuals
 - Chapter Ambassador Updates
 - Slideshow on NIGP offers/upcoming events
 - Leadership Summit February 20-22 2025 Chicago IL
 - NIGP Classes-Register 60 days in advance to get 20% off
 - New course-Specialization Certificate: RFPs
 - RFP Learning Labs
 - Pathways Concierge Program
 - Mastermind Program
 - NIGP-CPP certification
 - Introduction to Public Procurement Course-NIGP
 - NIGP Blog-Last one was about AI
 - NIGP Mentorship Program
 - Sourcewell-Big sponsor of NIGP
 - Reflection on 2024, IPPA's 20th Anniversary!
 - Slideshow

6. Adjourn Meeting-12:35 PM

12:00 – 1:00 PM – Procurement Jeopardy!

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ASSOCIATION